MINUTES OF THE
ASBURY COMMUNITIES, INC.
QUALITY & OPERATIONS COMMITTEE

January 23, 2019

PUBLIC POSTING

Asbury Communities, Inc. is a not-for-profit, tax-exempt corporation. Our charitable purpose is to provide housing, healthcare, and other services to residents of our continuing care retirement communities and home based services in a financially secure environment. Our mission is doing all the good we can by providing exceptional lifestyle opportunities to those we serve, and our vision is continually redefining the expectations of aging. Our faith-based heritage guides our decisions and direction. Asbury also serves the greater community by working with other organizations serving older adults.

MEETING ATTENDEES

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<th>Asbury Communities, Inc. Board of Directors</th>
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<tr>
<td>Annice Cody, Chair</td>
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<td>Richard Findley</td>
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<td>Sandra Halbruner</td>
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<td>David Lingrell</td>
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<th>Staff</th>
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<td>Sue DaCamara, Chief Operating Officer</td>
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<td>Sarig Armenian, Compliance &amp; Safety Program Director</td>
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<td>Noreen Cochran, NHA, Asbury Place Kingsport</td>
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<td>Henry Moehring, Vice President, Post-Acute Health Services</td>
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<td>Skip Margot, Vice President, Clinical Excellence</td>
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ITEM: CALL TO ORDER

The meeting of the Quality and Operations Committee (“Committee”) was called to order by the Chair at approximately 2:00 p.m. EST.

ITEM: WELCOME AND REVIEW OF AGENDA

The Chair then referred to the agenda, contained in the packet for the January 23, 2019 Committee meeting (“Committee Packet”), and asked if there were any substantive changes or modifications. There being none, a motion was made to approve, duly seconded, and unanimously approved.
ITEM: REVIEW & APPROVAL OF MINUTES OF NOVEMBER 14, 2018 MEETING

Next, The Chair asked if there were any changes or comments regarding the November 14, 2018 Meeting Minutes for the Quality and Operations Committee, there being none, a motion was made to approve the Minutes, duly seconded, and unanimously approved.

ITEM: REVIEW OF BIO AND APPROVAL OF NHA

The Chair noted that there were no new Nursing Home Administrators for the Committee to approve at this time.

ITEM: PERFORMANCE REPORTS

Five Star Ratings – Current and Rolling Trend Dashboards

Ms. DaCamara presented an update on the star ratings. The star ratings have in many instances improved since the previous quarter. The health inspection star ratings have not changed as the Center for Medicare and Medicaid services (“CMS”) is re-evaluating this factor and it is currently on hold. It was noted that there were overall rating increases for Forest View and Wilson Health Care Centers. It is expected that the Wilson Health Care Center star ratings will eventually be impacted by survey challenges.

Regulatory Surveys – Scope and Severity & Compliance

Ms. DaCamara presented updates on the Tennessee communities.

ITEM: PERFORMANCE IMPROVEMENT PROJECTS

Quality Assurance and Process Improvement (QAPI) updates

Ms. DaCamara pointed out the Skilled Nursing Facility (“SNF”) reports serve to fulfill the governance oversight regulation and provide insight into the quality perspective of each community. This Committee reviews all communities from a high level perspective and each community with individual boards review similar reports. The SNF report has been recently revised and those completing the form have been asked to thoughtfully consider the information shared and details so as not to create redundancies.
Ms. DaCamara shared a recap of performance improvement projects prepared by the Asbury Clinical Leadership. The community leaders were informed that these projects should ultimately come to closure to ensure that processes are embedded. It was noted that the Asbury Support and Collaboration Center (“ASCC”) Clinical staff provides a Quality Assurance & Process Improvement program (“QAPI”) and looks to each community’s leadership to lift up that program and implement it.

Ms. DaCamara noted that there are efforts to seek out partnerships with information technology vendors to track data and address prevention and detection of specific quality indicators such as injury and fall management.

ITEM: NURSING HOME ADMINISTRATOR SPOTLIGHT

Ms. DaCamara introduced Ms. Noreen Cochran, Nursing Home Administrator at Asbury Place Kingsport. Ms. Cochran briefly shared her background and then presented current quality projects at her community.

ITEM: STRATEGIC INITIATIVE – PROVIDER OF CHOICE

Ms. DaCamara, and other staff, presented an overview of the Strategic Initiative: Provider of Choice Work Plan. A current focus of the Work Plan is to meet all legal, regulatory, and accreditation requirements. Mr. Margot reviewed updated approaches to the QAPI program, as well as other Clinical Excellence initiatives, such as the Director of Nursing Practice Council. Steps have been taken to review Holleran survey results and develop or further implement action plans.

The Chair and Ms. DaCamara then discussed the proposed targets and intermediate annual steps for achieving “Provider of Choice” by 2022 and the methodology for using targeted measurable milestones. Committee members asked questions in regard to engaging leadership and communities in achieving these goals. The staff was confident that this is an achievable roadmap and would continually evaluate the organization’s progress given industry landscape and regulatory variables.

A motion was made to approve the proposed targets and intermediate annual steps for achieving the Provider of Choice goals. The motion was duly seconded, and unanimously approved.

ITEM: OTHER ITEMS

The Committee reviewed and discussed the Quality and Operations Committee Charter. Consensus was reached on the recommended changes.
ITEM: ADJOURNMENT

The meeting was adjourned at approximately 3:30 p.m.

Minutes Prepared By:

Sarig Armenian, Compliance & Safety Program Director