



This message is going to Asbury Place Maryville Health Care Center associates. Please share with associates who don't have email or the [Associate App](#).

June 29

Dear Associates,

As the scope and severity of the COVID-19 pandemic became apparent, our unrelenting focus has been on the health, safety, and welfare of residents and associates. As we have shared previously, we engaged all internal resources on this mission and have consistently sought support from external resources as they have been made available to us. Our response and commitment to this effort includes ensuring access to COVID-19 testing for those who live and work here.

As you know, in line with federal, state and local requirements, we have previously held testing here at Asbury Place Maryville (APM). The requirements have evolved, and moving forward organizations like ours will be required to conduct weekly COVID-19 testing for certain associates. For our community this weekly testing requirement is for associates who work or serve in the APM Health Care Center.

**Weekly testing begins this week -- the week of June 29.** Testing will be held each week thereafter until any requirements change. Here are the details for the testing:

- **Who is required to be tested weekly? Associates who work or serve in the APM Health Care Center (Skilled Nursing Center).** *This includes any associate who has physically worked in the Health Care Center in the past three months, or is expected to work in the Health Care Center in the future, is required to be tested regardless of primary work location.*
- **Am I required to be tested each week? Yes. Associates who want to continue to work without interruption in service are required to be tested weekly.**

- **What if I'm not scheduled to work on the day of the testing?** Any associate who works or serves in the Health Care Center is required to be tested. *This means that even if you are not scheduled to work on the day of testing you are to come on-site for testing.* If you are unsure if you are expected to be tested, please ask your manager or supervisor.
- **When & Where?** Your manager will make you aware of when and where testing will take place each week.
- **Who is conducting the testing?** APM clinical staff.
- **Do I have to complete a Relias course?** Yes. The next [Relias](#) course assigned to you will serve as official notification and consent for testing as often as required to meet governmental rules and regulations. You must complete this course prior to testing this week.

If you have any additional questions, please reach out to your manager or supervisor.

Sincerely,

**Sharon Kaye Miller, SPHR, SHRM-SCP**  
Director, Human Resources



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