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SpringhillErie.org

This message is going to residents, family members and vendors on our community distribution list.

A Message from the Executive Director

Sept. 17, 2020

Dear Residents, Family Members & Vendors,

The screening process is a critical component of our overall safety measures here at Springhill. We have had a couple of iterations of our screening process since COVID-19 hit earlier this year and we have averaged about 450 screenings a day over the summer. It's been a monumental effort and has served us well. We have learned a lot over the past several months on screenings. Today I'm sharing that we are transitioning our screening process again to combine technology and the best practices we've established in order to keep residents, visitors and associates safe.

Residents – new 2-step screening process starts Monday, Sept. 21



Step 1

Online screening form

Step 2

Temperature kiosk

Beginning Monday, Sept. 21st, residents will no longer need to screen in and out when leaving or entering the community. We are ending the paper screening process and are leveraging technology in our new approach to screening here at Springhill. As of Monday, the two-step resident screening process will look as such:

1. **Before entering shared common areas and traveling through the community, residents will complete a new screening process. First, residents will need to access an online screening form by going to this link, bit.ly/AsburyEntryPass, by**

using a tablet at the Springhill main entrance screening area or by going to [Springhill website here](#) and accessing the link in the Campus Visitation section.

After completing the online screening form, residents will verify that they have passed the form by showing the associate at the screening area their device with the MyEntryPass info, or going through the screening form on the tablet at the screening area, to advance to the temperature check. If a resident fails the screening questions on the form, they are not able to continue through the community, and should immediately return to their home. We will follow up with the resident on the next steps.

2. **After passing the screening form and receiving the MyEntryPass confirmation on the device, residents should continue to the temperature kiosk at the screening area.** Residents will need to have their temperature taken at the kiosk by putting their face a few inches away from the device. Within a few seconds, the temperature will be recorded. Once the resident passes the temperature check, they will receive an entry sticker and then they can move about the community for the day with no additional screenings. If a resident fails the temperature screen they are not able to continue through the community, and should immediately return to their home. We will follow up with the resident on the next steps.

There are a few additional items to note about our screenings:

- When a resident would like to go to a shared space (such as the salon or dining room), the check-in process at each location remains in place. This is simply filling in your name and continues the process we've had in place for some time now.
- **Beginning Monday, residents should begin using the Self-Screening Checklist. We will provide you with this document or you can [click here to view and print](#) it if you would like.** This self-screening process is going into effect to ensure we are staying on top of any conditions or symptoms as it relates to COVID-19. This form is for residents to review daily. Please contact us if you have any questions or concerns.
- **This screening process, which is run through a platform developed by 98.6 Labs, also is in place for both associates and visitors, with some differences for each.** See those details below.

Why are we making this change? To save you time in your travels in and out of the community, while keeping prevention efforts at the elevated level we've come to know and expect. Please continue to be honest on your screening form. I cannot stress enough the importance of making the right health and safety decisions when both here and outside of Springhill. As always, don't forget the 3 W's:

1. Wear Masks
2. Wash Hands

3. Watch Distance

OakView and ForestView residents will continue to be monitored by associates in each location.

New screening process for visitors (family members, private duty caregivers, vendors, etc.)
The following screening process will be in place beginning Monday, Sept. 21st, for all family members, visitors, vendors, private duty caregivers and others visiting the community. Signage about this process will also be posted at the screening locations.

- Visitors to the community will need to complete the screening form and temperature check before being able to enter the community.
- **Visitors should access this link, bit.ly/AsburyEntryPass, or click to access it from the [Springhill website \(Campus Visitation\)](#) to fill out before arriving at the community screening area in the community center** (this webpage will be updated next week). *For anyone who does not have a device, an associate at the screening area will complete a screening form on a tablet for you.*
 - ***If a resident invites a visitor to the community, please reference this link, bit.ly/AsburyEntryPass, or [website](#) so the visitor is aware of this new screening process.***
- Once the visitor arrives, they will need to verify that they have passed the screening form (by holding up their device with the MyEntryPass info, or going through the screening form on the tablet at the screening area), in order to advance to the temperature check. ***If a visitor fails the screening questions on the form, they must exit the community immediately.***
- **A temperature kiosk will be located in the screening area.** Visitors will need to have their temperature taken at the kiosk by putting their face a few inches away from the device. Within a few seconds, the temperature will be recorded. Once the guest passes the temperature check, they will receive an entry sticker and then they can enter the community. ***If a visitor fails the temperature screen, they must exit the community immediately.***
- Visitors do not need to screen out when they leave.

New screening process for associates

So you are aware, there is a new screening process for associates as well. Associates will utilize the online screening form as well as the temperature kiosk to screen in when they arrive for work. *Associates will also do a temperature check at the end of their shift as well.* Associates will follow similar steps as noted above for visitors. If an associate is not able to complete the online form before arriving at work, tablets will be located at certain screening locations that can be used upon

arrival. Should an associate not pass the screening -- either the form or temperature check -- they will exit the community immediately and contact their supervisor.

Thank you for following all elements of our screening and visitation policy. We hope to see you soon. We are all in this together. Thank you for your continued understanding and cooperation. We are #AsburyStrong!

Sincerely,
Jane E. Gibson
Executive Director



"Help me to be less fearful of the measure of time, and more fully alive in the time that simply is. Help me to live time, not just to simply use it; to breathe it in, and return it in acts of love and presence." Avis Crowe.