



[Questions](#)

BethanyVillage.org

This message is going to employees, residents and family members on our community distribution list.

September 18, 2020

Dear Residents/Family Member(s) of Maplewood Assisted Living,

Thank you for your patience and understanding as we wrap-up our second full week of in-person visits! Your feedback has helped us learn over the past 2 weeks some things that are working well, as well as some areas for opportunity.

One item raised up was a more holistic way to manage the schedule to accommodate the volume of in-person visit requests, as well as video calls. I'm pleased to be able to share today that we have identified a self-scheduling tool called "SignUpGenius" that will allow family members and resident representatives the ability to independently schedule in-person visits and video calls. This will help to streamline the process and enable the Maplewood Activity team to continue focusing on other initiatives, like small-group activities for residents and providing a one-stop-shop for families.

Once you access SignUpGenius you will see that we have adjusted visiting hours and video call availability to provide flexibility to meet the needs of family members and provide a balanced schedule to allow for additional initiatives, like small group activities.

When scheduling visits or video calls please note only resident representatives (POAs) will be permitted to assign scheduled times.

To access SignUpGenius click the following link

<https://www.signupgenius.com/go/10C0D4FA4AD2BA3F9CE9-maplewood2>

Be sure to choose In-Person visits vs. Video calls.

Please consider limiting visits to weekly so that all residents have the opportunity to see

their loved ones. Also, we are requesting that families who are able to be visit during the week (Monday-Friday) to please schedule during that time as we have a number of families that do not have that flexibility and can only visit on the weekends.

Any questions or concerns, please email Susan Crossley at SCROSSLEY@ASBURY.ORG

In-person visit requirements

1. DO NOT visit if you are ill – refer to screening form used upon arrival.
2. Masks are required **at all times**.
3. Screen in at Door 1 on the West Campus 10 minutes before scheduled visit.
4. Drive around to normal “Family Parking” area at Maplewood.
5. Walk toward the grassy area between Maplewood Assisted Living and Oaks Skilled Nursing.
6. Have a seat under the white tent for outdoor visits. Indoor visits, please arrive at Door #22 (end of Maplewood front porch).
7. Visits are **20 minutes in length** - to allow for cleaning and preparation for the next visit.
8. **Two (2) visitors per visit**. Visitors should be **18 years of age and older**.
9. These are **no contact visits and visitors must maintain a 6 foot distance**
10. Items can not be exchanged at the visit; all items must be left at door #1 and will be delivered to your loved one.
11. No Pets will be allowed.

Sincerely,

Bridget Walling, RN
Administrator, Maplewood Assisted Living

ASBURY
BETHANY
VILLAGE
Anticipate More



Celebrating over 50 years of exceptional senior living!

5225 Wilson Lane
Mechanicsburg, PA 17055
O: 717-591-8091
F: 717-591-0279

